

Regulation governing the contribution awarded for research and training expenses to third and fourth year students enrolled in the School's Ph.D courses

Art. 1

Third and fourth year students enrolled in the School's Ph.D courses are awarded, upon application, a one-off contribution amounting to a maximum of € 1,000.00 for training needs and for the creation of a network of contacts aimed at subsequent employment.

Access to the contribution is allowed within dissertation date.

Art. 2

The contribution covers:

- mission expenses (means of transport, accommodation and meals within the limits of what provided for by the missions regulation in force) for scientific collaborations, participations in Conferences/Schools, events devoted to Placement (e.g. Job Fair);
- registration expenses with reference to Schools, Conferences, post-university specialisation courses;
- the purchase of an external hard drive only if aimed at the following presentation of the research work at Schools, Conferences or during missions at other Institutes;
- expenses for the publication of scientific articles;
- the printing of posters in formats not printable through the School's resources.

Any other possible type of expense will be evaluated in advance case by case by the Secretary General if consistent with the purposes provided for by this regulation and authorised by the thesis supervisor or by the coordinator of the PhD course.

Art. 3

Should students deem to have completed all expenses as mentioned or reached the maximum amount allowed, they may submit application to access the contribution for the expenses borne, within 30 April or within 31 August. The payment will be carried out in a single solution respectively within 31 May and within 30 September.

Applications must be submitted, through specific form annexed hereto, to the Secretariat of the Area of reference of the Ph.D course, which will carry out all necessary verifications. Said form must be signed by the coordinator of the Ph.D course in confirmation of the expenses borne, annexing all related original documentation.

In case of applications submitted in a following timeframe, and however not beyond the dissertation date, the payment will be carried out within two months following the date of submission.